



Usó Interno

Admissão nº.

Data

Ano Escolar

Responsável

Enrolment Form

If you want to secure a place for your child in Colégio Santiago Internacional please complete all fields and return the form to the school office or send it via e-mail to info@colegiointernacionaltavira.pt

Date you would like your child to begin school at CSI (month/year): _____

Student Information

Full Name: _____

DOB (dd/mm/yyyy): _____ Male () Female ()

Nationality: _____

Address: _____

Phone: _____ Mobile: _____

e-mail: _____

Previous School: _____ Class: _____

Parent's information

Father's/Guardian Name: _____

Address: _____

Phone: _____ Mobile: _____

e-mail: _____ Job title: _____

Mother's name: _____

Address: _____

Phone: _____ Mobile: _____

e-mail: _____ Job title: _____

Documents

Please attach the following documents:

- Copy of Identity card (Passport) - child and parents
- Copy of social security number- child
- Copy of the Vaccines Card
- Medical certificate
- 1passport photo
- Parent's proof of address (water, or electricity bill)

Important

The enrolment of the student in the school is subject to an evaluation process, once completed please return the form to our main office or just send it via e-mail to info@colegiointernacionaltavira.pt

Once received the parents/guardians and the student will be invited for an interview with the Directors if they haven't yet done so.

Once enrolled, payment must be made so that the child's place is secure.

Payment

Enrolment fee (**348€ and a 600€ deposit (refundable)**) must be paid before the monthly/termly/yearly fee payment.

Payment Methods:

- Cash;
- Cheque;
- Card payment within the facilities;
- Bank Transfer to the account number:
0045 7140 4025 4357 19483 from Caixa Agricola with the student identification
or
0035 0205 0001 1977 03096 from Caixa Geral de Depósitos with the student identification

Each monthly fee as to be paid until the **5th of the month that the fee corresponds to.**

Parents/Guardians have the choice to pay the fees every 3 months or annually, in the case of annual payment a 3% discount will be given.

In case of brothers or sisters in the Colégio. There is a 5% discount for the second child and a 7% discount for the other children (3rd, 4th...)

By signing the enrollment form I agree with the terms and conditions on the CSi Internal Regulation and its policies that I have received: I also declare that all the information provided by me is accurate and I am the sole responsible for any mistake or omission in the information given to the CSi. Also, I hereby give consent for my personal information details, such as contact details and email, to be used by CSi in accordance to the Portuguese Law "Regulamento Geral de Protecção de Dados (RGPD)", from 25th May 2018.

Signature: _____

Date: _____